

SECTION -1

INTRODUCTION

1.1 Contexts and Rationale

Located in the lap of beautiful Ghodahodi lake in the heart of kailali district. Ghodaghodi Multiple Campus (GMC) is a community based campus established in 2062 B.S. Which has successfully completed the Scheme D project (SHEP) as offered by the university Grants commission. The establishment of the campus would not have been concretized if community people of rural areas had not contributed despite their low economic status. Initially the campus was established taking affiliation from T.U for running 3-Year B.Ed. program. At present the campus has extended its programs in B.A, BBS, M.A sociology and M.B.S. The campus is gradually mounting to the path of progress and recently it has been selected for higher education reform project of UGC.

Ghodaghodi Multiple Campus has formulated the five year (2016-2020) strategic plan the collaboration with GMC, teachers, guardians, students, supporters and stakeholders to develop the overall environment of the campus and to assist the framework of HERP. The strategic plan functions as a milestone of develop the multiple facets of the campus and to meet the requirements of HERP. The vision of the strategic plan is to develop Ghodaghodi Multiple Campus as the center for academic Excellence along with higher academic achievement.

1.2 Purpose of the Plan

The main purpose of this plan is to develop all components essential to provide high quality educational facilities to successfully run the programs of this campus. The Campus has set the following objectives.

1. To ensure the sustainability of the campus
2. To develop all the facets of the campus
3. To make and implement suitable plans of action.
4. To incorporate ideas of all stakeholders by coordination of different sectors.
5. To identify and mobilize local resources.
6. To assess and develop human resources.
7. To select and design strategies for further success.
8. To maximize the utilization of resources.
9. To underscore the principle of commitment and efficiency.
10. To maximize the utilization of time and effort.
11. To maintain a balance between saving and investment.
12. To access higher education for disadvantage.
13. Maximize use of grant provided by HERP, UGC and other program.
14. To develop the campus as higher research center.

1.3 Process of preparing the plan

To formulate and prepare this plan, we have collected views, opinions, suggestions and directions from the community, student, guardians, intellectuals, teachers, officials, socialists and political persons as well. Moreover, we have compiled the advices and suggestions through questionnaires as well as via the interaction and discussion among students and guardians.

1. First step

- a. Delineating the scope of the educational problem
- b. Present state V S. ideal state : Determining " What is" V s. "W hat should be"
- c. Past experiences and lessons : Studying " W hat has happened"
- d. Analysis of resources and constraints.
- e. Establishing Educational planning sectors and priorities.

2. Second Step

Data Analysis

- a. Establishing study Aras and system of sub-ares.
- b. Gathering Data and information
- c. Tabulating available Data.
- d. Forecasting.

3. Third Step

Conceptualization and Designing

- a. Identifying prevailing trends.
- b. Establishing Goals and Objectives.
- c. Designing Plans.

4. Fourth Step.

Evaluating the plan

- a. Planning through simulation
- b. Evaluating Plans.
- c. Selecting Plans

5. Fifth Step

Specifying the plan

- a. Problem Formulation.
- b. Reporting Results.

1.4 Participants of Strategic Planning

Under the strategic planning, there was active involvement of as well as commitment from the following persons and organizations.

1. Task Group
2. Management committee
3. Teachers
4. Students, Farmer, GMC members
5. Parents, local political party members.
6. Industries/Business – Those who interact with the education sector as community parents, students, teachers, boarding schools, government school and other related entrepreneurs.
7. Ghodaghodi municipality and local administrative Bodies
8. Campus lifelong, special and general members
9. INGOS/NGOS

1.5 Stakeholders

The people of different backgrounds who have direct or indirect participation for the enhancement of quality education along with development works to ensure the goals and objectives of the campus. The stakeholders of this campus includes students, Teachers, administrative staffs, Campus management committee, sub-committee of the campus, student clubs, parents, political parties, various organization, journalists, educational organization, university grant commission, HSEB, local administrative bodies, Donors (Mahayagya and other), local clubs, security bodies etc. The concerned participated in the formation of strategic plan workshop has put forward the given expectations and strategies below through group task, presentation and discussion approach.

sn	Stakeholders	Expectation	Strategies
1	Students	Quality Education	Qualified teachers, effective modern teaching methods, well-equipped library, innovative technology method
2	Teachers/adm in-staff	perper facilities securities training	identify & mobilization of sustained resources,

			permanency, trainings & human resources development
3	C M C	On the path to model college. Ensure higher quality education	Resource management identify various sources, enhancing mutual relation with various organization
4	Guardians /Parents, communities	Quality education in affordable cost with maximum utilization of academic sources	Regular interactions with guardians, regular general assembly, social audit, timely result publication & recording
5	U G C	On the path to model college ensure higher qualitative education	Increase pass result of the students, fully resources full teaching learning practices, proper update documentation of recording
6	Local adm bodies/INGO 's/NGOS Donors	propore mobilization of resources	Resources mobilization by committees, social audit and recording
7	Political parties	proper acknowledgement to their contributions quality education	Intaractions, involvements mutual programmes, to gain recommendations.

1.6 Components of the strategic plan.

- a. Objectives/ Expected outcome
- b. Methods / Strategy of implementation
- c. organization for implementation
- d. work plan / Time schedule (Through the teachers)
- e. Evaluation Mechanism (Through the students)
- f. Budget Estimates.

Preparation fo good strategic plan would dem and collection of relevant information on all these aspects and organizing them in systematic manner which can become the basic for obtaining financial resources for the project as well as a reference document for project implementation and monitoring.

1.7 Scope of the plan

The scope of the plan is prepared by the rigorous interactions among the stakeholders in the A G M to be directed the campus in the mission of quality education through the direct involvement in different development activities and programs in the campus. The sense of ownership is developed in the stakeholders and their responsibilities to develop the planned works in proper strategy step by step to make success the various projects like H E R P and others in highly achievements.

The Scope of the plan encompasses all of the following:

- a. vision/ mission/goals
- b. policies
- c. strategies
- d. organizational structure
- e. organizational resources
- f. organizational culture
- g. collaboration: promotion of team spirit
- h. open communication/ Two way communication
- i. autonomy in decision making
- j. performance based reward system
- k. orientation to education quality

SECTION - 2

INSTITUTIONAL PROFILE

The campus was established in 2062 BS to run the 3 year B.Ed. program offered by TU, thanks to the support of the local community. Initially total amount of about Rs 13,50,000/- was raised from ordinary members, life members and distinguished members of the campus for its establishment. At present the campus conducts classes for 10+2, B.Ed., B.A., BBS., MBS and M.A programs under affiliation with TU. With 1200 Students and 43 member of staff, it would be an understatement to say that the campus has grown a lot.

2.1 Overview of the catchment Area

The campus is located in Ghodaghodi-1, the central part of Kailali district close to the Ghodaghodi lake. But its educational services are not confined to the local community. It has been providing quality and affordable education to the people of all the nine districts in Far Western Development Region as well as some districts of Mid-Western Development Region.

2.1.1 Geographical Setting

The boundary/surrounding of the campus:

East : Sadepani Kailali District

West : Doda River and Ghodaghodi Lake

North: Chure Hill

South : Sukhad Bazaar on the Mahendra Highway

The campus possesses land covering an area of about 25 hectares in Loharpur of Ghodaghodi

2.1.2 Social, Cultural, Economic and political Setting

The campus stands in a unique and diverse setting of Kailali district. Kailali is a multiethnic district where Tharu, Brahmin, Chhetri, Dalits and others live. The population of the Tharu is the highest (39%) among them. Students from educationally deprived districts like Kalikot, Bajura, Bajhang, Jajarkot and Rukum have joined the campus for education at a reasonable cost. Every year students from various groups enroll in the campus.

As far as economic aspect is concerned, student fees is the main source of the campus income. But most of the students belong to communities with low economic status. The campus has not been supported by concerned authorities as expected. Due to the lack of funds, the campus has not been able to extend and offer more academic programs to meet the need and interest of the people.

CMC, Teacher's Association and Free Student's Union are formed adopting a democratic process.

2.1.3 Educational Status and Scope

The campus was established in 2062 B.S. with affiliation to TU for running 3 year B.Ed. program. At present there are 15 higher secondary schools as core feeder of the campus. The number of students is increasing every year. Residential from five districts of seti zone, four district of Mahakali zone and the districts like Bardia, Dailekh, Surkhet and Jajarkot of Mid Western Development Region have been benefitting from the educational services provided by the campus.

2.1.4 Stakeholders and their Participation

The term "stakeholders" refers to those can affect the institution and can be affected by the institution.

The stakeholders of Ghodaghodi Multiple Campus are listed below.

1. parents
2. members of campus and C M C
3. Campus staff and Teacher's Association
4. Campus administration
5. Students and FSU
6. TU
7. UGC
8. Local bodies of administration
9. Political Parties
10. Media
11. Bank and Financial institution
12. Educational institution
13. Community Forest

The interrelationship between the campus and its stakeholders is reflected in the participation of stakeholders and their role play. Some of the stakeholders are described below.

1. Parents

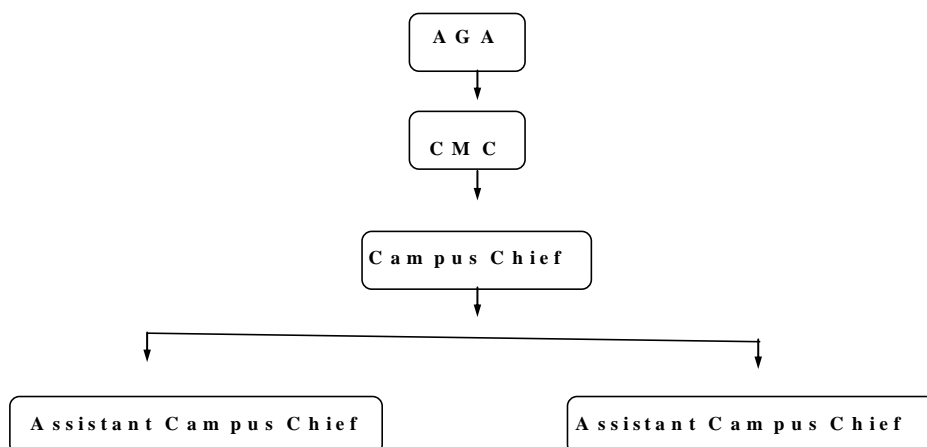
Annual meeting of parents is organized every year besides, programs are organized to discuss, interact and consult with the parents.

2. Members of the Campus and C M C

An amount of about 13 lakh 15 thousand was raised from the members of th campus for its establishment. Hence AGA is the apex authority of the campus. C M C is formed by

AGA every three years in a democratic fashion. AGA is held every year. The main functions of AGA are to ratify annual budget, make policy and amend it as required and form CMC.

Hierarchy of Campus Authority



CMC is the executive body of the campus.

Formation Process of CMC

- | | |
|----------------------|---|
| 1. Chair person | Direct election |
| 2. vice chair person | Direct election |
| 3. Member secretary | Campus Chief |
| 4. Member (5) | Direct election |
| 5. Member (3) | Nominated |
| 6. Member | Chair Person of Teacher's Association (Ex officio) |
| 7. Member | FSU Chairperson (Ex officio) |
| 8. Member | Chairman, Chamber of Commerce Ghodaghodi Municipality |
| 9. Member | Municipality Officer, Ghodaghodi Municipality |

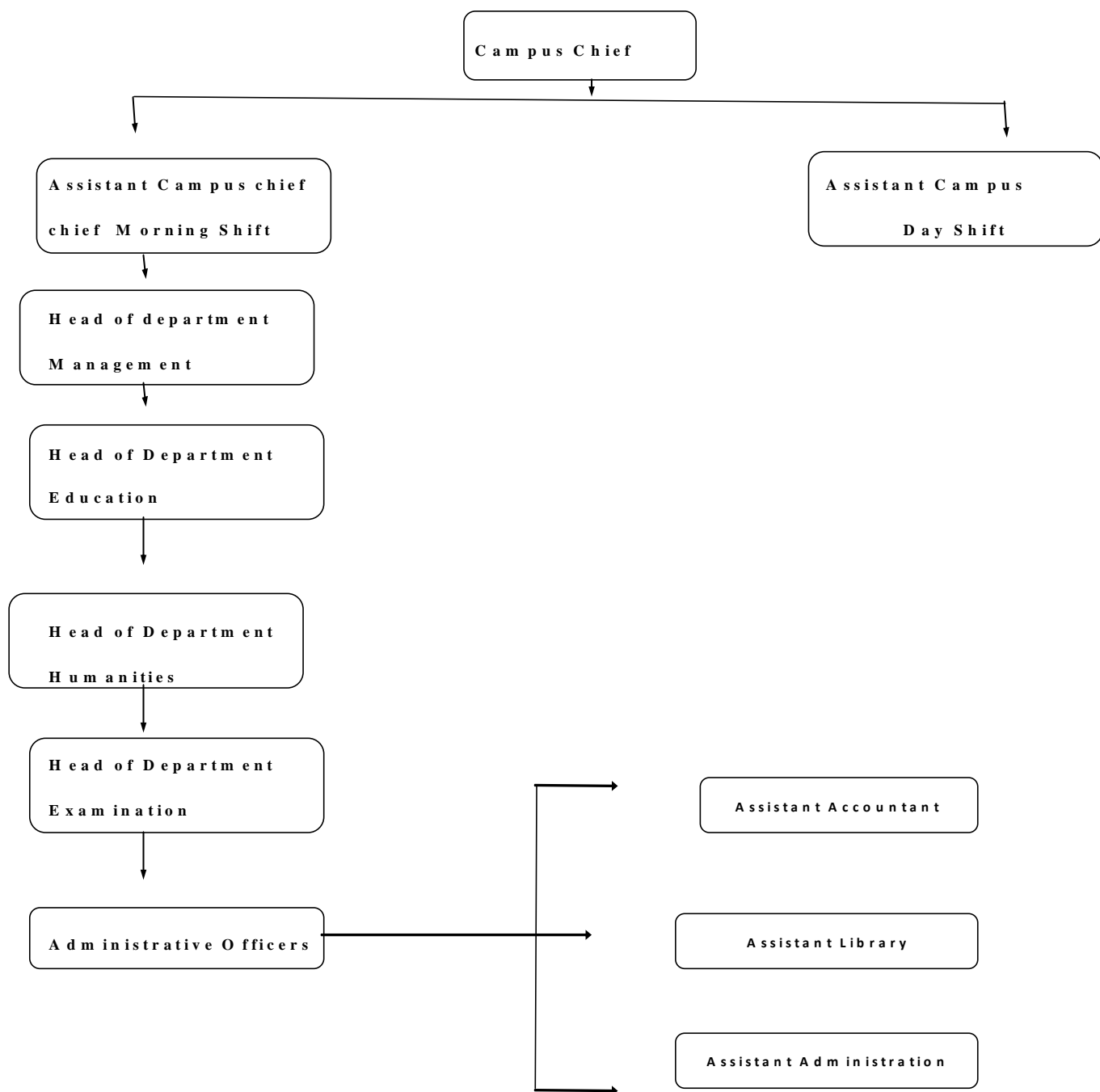
3. Campus Staff and Teacher's Association

The umbrella organization of the campus staff is public camps teachers association. The association is formed through election every two years. The chairperson of the association represents in the CMC as an Ex-officio member. In the campus there is no separate organization for the administrative staff. The association organizes staff meeting every two months.

4. Campus Administration

Day to Day activities of the campus are conducted under the leadership of campus chief. The major duties of the campus chief are to implement the decisions of AGA and CMC, recruit and manage staff, publish and implement operational calendar, build relation with concerned authorities, perform regular and casual duties and others.

Structure of Campus Administration



5. Students and the FSU

The FSU election is held every two year in which students elect their representatives. The FSU chairperson represents in the CMC as an ex-officio member. Besides, there are student wings of different political parties working of the students. They are:

1. All Nepal National independent student's Union - Revolutionary (Annfsu-R)
2. All Nepal National Free Student's Union - 6th (ANNFSU -6th)
3. All Nepal National Free Student's Union (ANNFSU)
4. Nepal Student's Union (NSU)
5. Tharu Student's Society (TSS)

6. Tribhuwan University

TU is the mother organization of all its constituent and affiliated campuses. The campuses run as per directive and circular of TU. Ghodaghodi Multiple Campus is also regulated and controlled by TU. The campus has been offering any information demanded by TU.

7. University Grant Commission (UGC)

UGC is a prominent partner of the campus for its development. The campus had no infrastructures when it detached from Rashtriya Higher Secondary School in 2064. At present, the campus has made a remarkable progress- primarily through the support of UGC. During the period from 2064 BS to till the date the campus has received various grants including regular grant, special grant and scheme grant. The campus expects more grants from UGC in the day ahead. The campus was selected in scheme 'D' program by UGC and has successfully completed it. Along with these UGC has selected the campus in HERP Project I the year 2016 in National level competition

8. Local Administrative Bodies

Local bodies of administration are district administrative office, office of District Development committee (DDC), Office of Village Development Committees (VDC) and security forces. DDC Kailali, Ghodaghodi Municipality, Trishakti Bhajani Monoplicity, Kotatulshipur Monoplasity etc. have contributed a lot for the development of the campus.

9. Community Forest:

The various community forests have provided various aids to the campus providing furniture along with lands to the campus. The Shiva Shakti Community forest has kindly

helped the campus providing huge lands and supported the campus in the accomplishment of its visions and wish the same in the days to come .

2.2 Description of the Institution

Ghodaghodi Multiple Campus is a non-profit making community campus established with the aim to offer high quality but low cost education to the public . The people of low economic status have made a significant contribution for the establishment of the camps. In the beginning, fund was raised from membership fees. Membership fee was RS 1,000, 5000 and 10000 for ordinary, life and honorary member respectively.

2.3 Historical Background

The campus was established in 2062 with affiliation to TU for running 3-year B.Ed. program . The physical infrastructure of the campus was zero. Therefore, it signed a five year contract for classrooms in Rashtriya Higher Secondary School, Sukhad. When the campus started +2 program, it could no longer use the classrooms of the school. But the development of the campus did no stop. At present the campus has got 2- storeyed building, computer lab, science lab and sufficient furnityre. The campus has extended its academic programs too. in addition to 3 year B.Ed. , The campus has offered BBS, B.A M.A. and MBS under TU and even +2 program under Higher secondary Education Board (HSEB).

Academic Programs Offered by the Campus

Programs	Subject
B .Ed .	English Nepali Maths Population Studies Health Education
B .A .	English Math Sociology Rural Development Political Science
B .B .S .	Finance Marketing

	Accountancy
M .A	Sociology
M .B .S	Account Finance Marketing

A D hoc C M C formed for the establishment of the campus

1. Mr. Durga Prasad Ojha	Chairperson
2. Mr. Nar Bahadur Bogati	Vice-chairperson
3. Mr. Dipak raj Joshi	Member Secretary
4. Mr. Chunamani Ojha	Member
5. Mr. Bhavakeshoar Bam	member
6. Mr. Dila Nath poudel	Member
7. Mr. Hari lal Gaire	Member
8. Mr. Jiya Lal Acharya	Member
9. Mr. Chulram Chaudhary	Member
10. Mr. Narhari Rijal	Member
11. Mr. Jagat Bahadur BK	Member
12. Mr. Durga sapkota	Member
13. Mr. Ram Prasad Tiwari	Member
14. Mr. Bishnu Prasad Rawat	Member

2.2.2 Physical Infrastructures

Buildings and Rooms

Building 4

Room 28

Furniture and accessories

Desk Bench 551

Fixed cupboard 40

Arm Bench 10

Plastic Chair 50

Wooden Chair 40

Round Table 1

Table 35

Table for computer 25

Drink Water Tap 4

Toilet For staff 2 Rooms

For Girls 8 Rooms

For Boys 8 Rooms

Hotel facility None

Sport Facility volleyball court, Basketball, football, Badminton court, cricket

Road and transportation Facility 2 campus bus

Library 1 room, 13 racks, 7000 books

Laboratory yes (Computer, Physics, Biology, Chemistry)

2.3. Academic Programs and Curriculum Management

2.3.1 Academic Programs:

- o Bachelors of Education (B.Ed.)
- o Bachelors of Arts (B.A)
- o Bachelor Of Business Studies (B.B.S)
- o M.A. Sociology
- o M.B.S
- o +2

2.3.1 Student Enrollment and Composition in the year 2072/073

Name Of Program		Total Students	Boys	Girl	Edj	Dalit	M adheshi
B.B.S	1 st year	200	108	92	75	5	
	2 nd year	58	29	29	20	3	
	3 rd year	62	32	30	21	1	
	4 th year						
B.A.	1 st year	160	57	103	63	2	
	2 nd year	46	18	28	17	2	
	3 rd year	41	23	18	21	2	1
	1 st year	150	48	112	45	7	
	2 nd year	67	22	45	25	5	2

B .E.d .	3 rd year	100	28	72	37	5	
	4 th year						
M .A	1 st year	60		10	12		
	2 nd year	33		4	9	1	
M .B .S	1 st year	25		1	3		
	2 nd year	6		1	1	1	
Total Student of the campus							

2.3.3 Curricular Management and support

Curricular management is a dynamic process under which the following works are done.

- Analysis of Society and Culture.
- Analysis of the nature of Knowledge.
- Appraisal of available means and resources
- National co-ordination
- Dissemination of information on regular theories.
- Conduction of co-curricular and extra-curricular activities.

Moreover, the curricular management can be done especially in the following ways.

- By the supervision of the lack of curriculum in campus.
- Distribution of the curriculum to student.
- By providing the teachers with knowledge and skill for checking the process of implementation of curriculum in campus.
- Bringing similarity and unity in the implementation of curriculum in campus.
- Playing attention to the difficulties, obstacles, problems, curiosities and ambiguities in the implementation of curriculum and making it as clear as possible.

2.3.4 Teaching Learning Management and Practices

The interaction and discussion among students, teachers, teaching materials, teaching method, academic environment, curriculum and subject matter are known as teaching learning process. Learning is not a consequence in itself but only a process which is merely a gradual improvement in our behavior with the help of physical and mental development as well as derived experiences from the academic environment. Therefore,

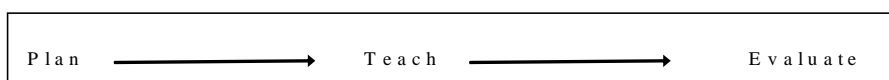
the similar and exactly the same environment may not be suitable to all. That's why, appropriate management is necessary for the effective teaching learning process.

If the learner has not learnt, the teacher has not taught." In Ghodaghodi Multiple Campus teachers pay particular attention to the areas which the students have not well understood. The teachers have focused their attention to what to teach in the class, how to teach, why to teach and whom to teach in the class.

Basically, the teaching is managed in the following ways in this campus

- How to teach means the students must have knowledge in the subject matter after teacher has taught them and be able to relate to knowledge during there examinations and their professional life.
- Whom to teach means which class, what age of students, what sorts of students (talent, Medium , Doll etc.) are to be taught and which among those need special attention .
- How to teach Suggests which teaching method is to be followed, what sort of teaching materials are to able use, how the teacher-students activities are to be carried out and so on
- How much to teach includes age and capability of students, the desire of students as well as limitation of time to teach the subject matters.
- What to teach means the teacher should teach the students being based on related curriculum .

Basically, the following diagram is followed for teaching-learning management in Ghodaghodi Multiple Campus



2.3.5 Teaching learning Resources and support.

The campus has been using maximum resources in teaching learning activities according to the need of subject matters. The materials are prepared by the teacher from the available markets like text books, teaching manual, syllabus, curriculum , note ect. Along with these the campus has planned the latest innovative use of technologies like computer, internets, E-library, projectors, management of workshops, discussions, field visits, team work, visiting faculties, resource person and many more modern resources.

2.3.6. Examination system and Results.

As the campus is affiliated to TU, its examination system is fully under TU. However, internal examinations are held by the campus every four months for formative evaluation.

Along with it the record keepings are being under practice that help in regular evaluation.

2.4 Human Resources

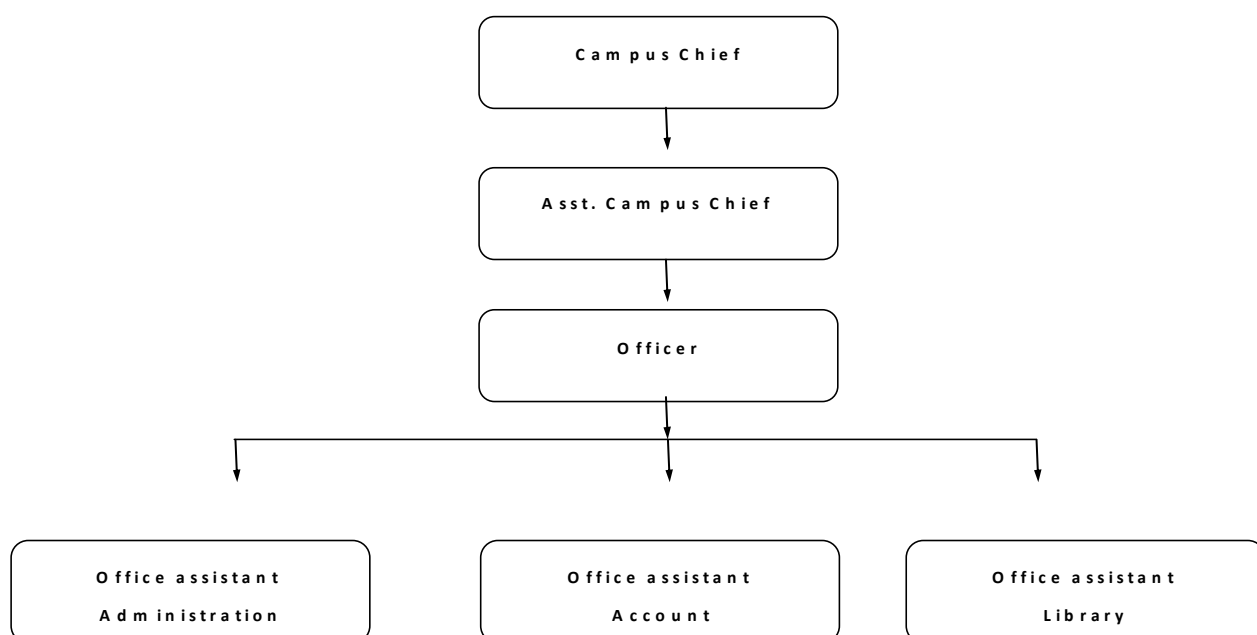
sn	Name	Designation	Qualification	Date of Appointment	Nature Of Appointment
1	Laxmi Pd Bhattarai	Campus Chief	P.HD Scholar	2063/05/22	Permanent
2	Binod kumar Khadka	Asst.Camus Chief	P.HD Scholar	2063/05/22	Permanent
3	Dinesh Raj Joshi	Asst.Camus Chief	Master	2062/07/06	Permanent
4	Dipak Raj Joshi	Lecturer	M.Phil	2062/04/19	Permanent
5	Narayan Pd Ammai	Lecturer	M.Phil	2063/05/22	Permanent
6	Bhawani Pd Tiwari	Lecturer	Master	2062/05/28	Permanent
7	Chhem anand Joshi	Lecturer	Master	2064/05/13	Permanent
8	Dipika Bhatta	Lecturer	Master	2065/10/07	Permanent
9	Birendra Kunwar	Lecturer	Master	2072/07/05	Temporary
10	Prem Raj chaudhary	Lecturer	Master	2068/08/01	Temporary
11	Raghu Nath Chaudhary	Lecturer	Master	2068/08/01	Temporary
12	Sunil Raj Sapkota	Lecturer	Master	2071/07/21	Temporary
13	Puspa Raj Jaishi	Lecturer	M.Phil	2071/07/21	Temporary
14	Chet Raj Joshi	Lecturer	Master	2071/07/21	Temporary
15	Ashok kumar Rijal	Lecturer	Master	2071/06/01	Temporary
16	Toya Nath Ojha	Lecturer	Master	2071/06/01	Temporary
17	Hark Pd Adhikari	Lecturer	Master	2071/06/01	Temporary
18	Chhabilal Sapkota	Lecturer	Master	2063/05/22	Temporary
19	Kashi Ram Joshi	Lecturer	Master	2063/05/22	Temporary
20	Chadani Acharya	adm .assistant	Bachelor	2066/10/10	Temporary
21	Laxmi Giri	Librarian	Bachelor	2068/08/01	Temporary
22	Siddha Raj Neupane	Asst.Accountant	Bachelor	2071/10/12	Temporary
23	Bhakta Bahadur Jethara	Peon	8 passed	2063/04/01	Temporary
24	Sabitri Kharel	Peon	8 passed	2071/08/01	Temporary

25	Narad Prasad Sharma	Guard	8 passed	2071/08/01	Temp rory
26	Tej Raj Hamal	Driver	8 passed	2071/08/01	Temp rory
27	Dal Bahadur Darlami	Driver	8 passed	2071/08/01	Temp rory
28	Thagi Ram Tiwari	Lecturer	M aster		Part Tim er
29	Chhabi Lal Tiwari	Lecturer	M aster		Part Tim er
30	Kalpan Pathak	Lecturer	M aster		Part Tim er
31	Dil Prasad Bhatta	Lecturer	M aster		Part Tim er
32	Ganesh Dhakal	Lecturer	M aster		Part Tim er
33	Devi Bam	Lecturer	M aster		Part Tim er
34	Ana Raj Acharya	Lecturer	M aster		Part Tim er
35	Parbati Thani	Lecturer	M aster		Part Tim er
36	C.P. Sharma	Lecturer	M aster		Part Tim er
37	Khem Raj Joshi	Lecturer	M aster		Part Tim er
38	Shankar Dhakal	Lecturer	M aster		Part Tim er
39	Ghanshyam Joshi	Lecturer	M aster		Part Tim er
40	Homkant Acharya	Lecturer	M aster		Part Tim er

2.4.1 Administrative personnel and staffs

The campus chief holds the authority of administrative head. The campus has recruited an assistant campus chief and an officer to support the campus chief. The officer is to take the responsibility of account keeping while two office assistants have been recruited to support administrative works and run the library.

Present Structure of the Campus Administration



2.4.2 Management and administrative personals

1. Mr Laxmi Prasad Bhattarai	Campus Chief
2. Mr. Binod Kumar Khadka	Asst. Campus Chief
3. Mr. Dinesh Raj Joshi	Asst. Campus Chief
4. Mr Bhawani Prasad Tiwari	+2 Coordinator
5. Ms. Chandani Acharya	Administrative Assistant
6. Mr. Siddha Raj Nyaupane	Assist. Accountant
7. Mr. Laxmi Giri	Librarian
8. Mr. Bhakta bdr Jethara	Peon
9. Ms. Sabitra Kharel	Peon
10 Mr. Narad Sharma	Guard
11. Mr. Dal Bdr Darlam i	Driver
12 Mr Tej Raj Hamal	Driver

2.4.3 Faculties

sn	Name	Designation	Qualification	App. Date	Nature Of Appointment
1	Dipak Raj Joshi	Lecturer	M.Phil	2062/04/19	Permanent
2	Narayan Pd Ammai	Lecturer	M.Phil	2063/05/22	Permanent
3	Chhemanand Joshi	Lecturer	Master	2064/05/13	Permanent
4	Dipika Bhatta	Lecturer	Master	2065/10/07	Permanent
5	Birendra Kunwar	Lecturer	Master	2072/07/05	Temporary
6	Prem Raj chaudhary	Lecturer	Master	2068/08/01	Temporary
7	Raghu Nath Chaudhary	Lecturer	Master	2068/08/01	Temporary
8	Sunil Raj Sapkota	Lecturer	Master	2071/07/21	Temporary
9	Puspa Raj Jaishi	Lecturer	M.Phil	2071/07/21	Temporary
10	Chet Raj Joshi	Lecturer	Master	2071/07/21	Temporary
11	Ashok kumar Rijal	Lecturer	Master	2071/06/01	Temporary
12	Toya Nath Ojha	Lecturer	Master	2071/06/01	Temporary
13	Hark Pd Adhikari	Lecturer	Master	2071/06/01	Temporary
14	Chhabi lal Sapkota	Lecturer	Master	2063/05/22	Temporary
15	Kashi Ram Joshi	Lecturer	Master	2063/05/22	Temporary
16	Thagi Ram Tiwari	Lecturer	Master		Part Timer

17	Chhabi Lal Tiwari	Lecturer	Master		Part Timer
18	Kalpan Pathak	Lecturer	Master		Part Timer
19	Dil Prasad Bhatta	Lecturer	Master		Part Timer
20	Ganesh Dhakal	Lecturer	Master		Part Timer
21	Devi Bam	Lecturer	Master		Part Timer
22	Ana Raj Acharya	Lecturer	Master		Part Timer
23	Parbati Thani	Lecturer	Master		Part Timer
24	C.P. Sharma	Lecturer	Master		Part Timer
25	Khem Raj Joshi	Lecturer	Master		Part Timer
26	Shankar Dhakal	Lecturer	Master		Part Timer
27	Ghanshyam Joshi	Lecturer	Master		Part Timer
28	Homkant Acharya	Lecturer	Master		Part Timer

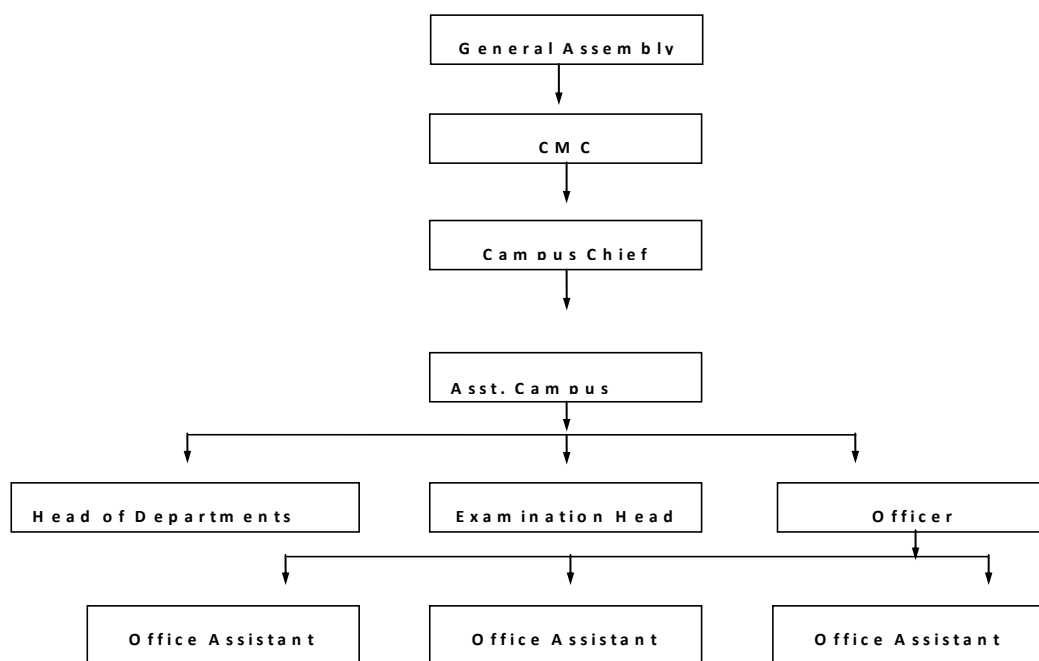
2.5 Institutional Management

Annual General Assembly (AGA) of all the members (life members and ordinary members) of the campus is the apex of its institutional structure. AGA passes and ratifies annual budget of the campus and makes policies. AGA of the campus also forms a campus management committee (CMC) that is responsible for the overall committee exercise the authority to recruit the campus chief, other personnel including the assistant campus chief are recruited by CMC on the recommendation of the campus chief.

Head of departments and other personnel are responsible to the assistant campus chief. Similarly the assistant campus chief is responsible to the campus chief while the campus chief is responsible to CMC. And CMC is responsible to AGA

On the condition that minimum 25% of total members of the campus file and appeal, with their signatures, for general meeting, CMC is liable to summon special General Meeting within 15 Days of the appeal.

2.5.1 Institutional Structure of the Campus



In the organization above, hierarchy of authority is in descending (top-to-bottom) order while the hierarchy of responsibility is in ascending (bottom -to-top)

2.5.2 Management Committee

CMC is next to and responsible to AGA and work according to the mandate and spirit of AGA for overall development of the campus. For the sake of inclusion, there is provision for representation of at least one member from each of women, Dalit and indigenous group in CMC.

As formed by 6th AGA held on 20 M agh 2072, the present CMC including ex-officio members and those nominated by CMC has been presented below.

1. Chair person	Balibhadra Sapkota
2. vice chair person	Bal Krishana Rijal
3. Member secretary	Laxmi Prasad Bhattarai
4. Member	Bhanu Acharya
5. Member	Sher Bahadur Bohara
6. Member	Top Bahadur Khatri
7. Member	Sabitra Bhattraai
8. Member (2)	Not Nominated yet
9. Member	Om Bahadur Malla
10. Member	Chhema Nanda Joshi
11. Member	Dipak Raj Joshi (Ex officio)
12. Member	Chandra Prakash Chaulagai
13. Member	Ganesh Bikram Shahi

2.5.3 Administration

The campus has five-member administrative body under the leadership of the campus Chief. The campus chief is to be responsible to CMC while the rest of the members are responsible to the campus chief.

Present Administrative body of the campus

1. Mr Laxmi Prasad Bhattarai	Campus Chief
2. Mr. Binod Kumar Khadka	A sst. Campus Chief
3. Mr. Dinesh Raj Joshi	A sst. Campus Chief
4. Mr Bhawani Prasad Tiwari	+2 Coordinator
5. Ms. Chandani Acharya	Administrative Assistant
6. Mr. Siddha Raj Nyaupane	Assist. Accountant

7. M r. Laxmi Giri	Librarian
8. M r. Bhakta bdr Jethara	Peon
9. M s. Sabitra Kharel	Peon
10 M r. Narad Sharm a	Guard
11. M r. Dal Bdr Darlam i	Driver
12 M r Tej Raj Ham al	Driver

2.5.4 Academic Management

As per TU act and law, the academic session of the campus starts in Mangsir for Bachelor level first year. The number of lecture hours for each of the subjects offered in the campus are as prescribed by TU. For smooth running of classes, Head of Department has been recruited for each of the faculties. Classes are systematized by daily routine. Registration work is performed and examinations are held in the campus as decided and circulated TU.

2.5.5 Associations (Faculties, Staffs and Students)

For effective management and regular teaching learning activities, there are currently 5 department in the campus. They are :

- | | |
|----------------------------------|--------------------------------|
| 1. Faculty Of Education | Head, Department of Education |
| 2. Faculty of Management | Head, Department of Management |
| 3. Faculty of Humanities | Head, Department of Humanities |
| 4. Administration of Examination | Head, Depart of Examinations |
| 5. Financial Management | Head, Account (Officer Level) |

Staff of the campus has been managed so as to bring quality and effectiveness in academic, administrative and financial activities. The teaching faculties have specialization in the subject that they teaching faculties have 6 permanent Full-timer, 5 temporary Full-timer, 6 part-timer and 6 contract based teachers. Non-teaching staff included 2 permanent and 2 temporary officers. Public campus teacher's association is working as the umbrella organization of welfare of the teaching and no-teaching staff. There is a provision that the chairperson of the association occupies the position of an ex-officio member in CMC. There are more than a half dozen organizations of students working for the welfare of campus and students. However, free student's Union (FSU) is the umbrella organization for all of the students. FSU is formed through the process set by TU. The FSU Chairperson represent in CMC as and ex-officio member. Currently the following organizations of students exist and function in the campus.

1. All Nepal National independent student's Union - Revolutionary (Annfsu-R)
2. All Nepal National Free Student's Union – 6th (ANNFSU -6th)
3. All Nepal National Free Student's Union (ANNFSU)
4. Nepal Student's Union (NSU)
5. Tharu Student's Society (TSS)

2.6 Economic and Financial Management

2.6.1. Fix assets:

Land Area 325 Ropani

NO of building : 4

2.6.2 Operating Expense and trends

071/72 11320218/-

072/73 12476056/-

2.6.3 Source of income

Regular Internal Source

071/72 students revenue - 11105209/-

 Mahayagya 1017187/-

 Bus Fare 678222/-

 Bank Interest 3174003/-

072/073 Expected Amount 14362512

2.6.4 Cost per students

Fixed cost per students	=	<u>Total fixed cost</u>		
		Total students		
		<u>2097219</u>	=	2080
		1008		
Operating cost per students	=	<u>Total operating cost</u>		
		Total students		
		<u>14362512</u>	=	14248.5
		1008		
Total cost per students	=	<u>Total cost</u>		
		Total students		
		<u>14887736</u>	=	14769.57
		1008		

2.6.5 Financial System

As the campus is a community campus so its essential to keep all the financial records accurate in updated and hard-wearing form. The campus keeps its account in fully software system. The record keeping of expenditure, income and over-all is kept in highly managed form. The campus has opened various accounts in banks for different purposes to make the systematic finance management of the campus. There is a provision of petty cash fund for urgent which is no more than 1000/- Rs. Accounting follows financial record keeping. Accounting refers to the act of summarizing, identifying, measuring, analyzing and interpreting the economic transaction and communication information. In Ghodaghodi Multiple Campus accounting is performed in a systematic software based form.

Auditing:

The campus has adopted the following measures to ensure accuracy and transparency of economic transaction.

- a. Internal Check and Control: Senior officers supervise the financial activities performed by junior ones.
- b. Internal Auditing: Internal auditing is carried out to examine the accuracy of account keeping prior to final auditing. Internal Auditing. Internal Auditing committee is formed excluding bank account holders and accountant. The campus has also formed the three member financial committee that regularly monitors the over-all financial activities of the campus. The Financial committee is formed as per the executive by-law and the committee formed by the 6th AGM is as given below.

1. Shiv Prasad Dhakal	Coordinator
2. Ghanshyam Ojha	Member
3. Siddha Raj Ojha	Member
- c. Final Auditing: After the completion of the internal auditing CMC appoints a free and fair auditor licensed by the government of Nepal for final auditing of financial activities.

2.7 Research, Documentation and Publications

The Ghodaghodi Multiple Campus has formed a Research Cell to promote the research based writings. The research journal of the campus "*Ghodaghodi Review*" has been in to regular publication. Along with it, the *Smarika* of the campus, annual prospectus, annual calendar literary magazines, brochures, and other creative activities are published by the cell.

2.8. Extra Curricular Activities

2.8.1 Indoor Games

- Quiz, Debate, Essay Writing , Dancing , Singing, Gajal and other various competitions
- Table Tennis
- Chess
- Others

2.8.2 Outdoor Games

- Football
- Cricket
- Volleyball
- Basket Ball
- Badminton
- Others

SECTION -3

DEVELOPMENT TREND

3.1 Physical Infrastructure Development

The trend of physical infrastructure development is positive. It is justified by the table below.

The progress is the result of a lot of effort made by the campus.

S N	Name of physical Infrastructures	B.S. 2066/67	2067/68	2071/72	2072/73	Remarks
1	Number of buildings	2	2	4	4	
2	Number of classrooms	17	23	28	28	
3	Desk/bench	200	251	551	551	
4	Computer	6	7	15	25	
5	Books	2000	2231	6000	7200	
6	Bus	0	0	1	2	
7	Printers	2	2	4	7	
8	Scanners/Photocopy machine	1	1	3	3	
9	Toilets	0	0	1	3 (separate)	
10	Administrative rooms	1	1	5	5	
11	Cafeteria	0	0	1	1	
12	Generator/Inverter	0	0	1/1	1/1	
13	Play Ground	1	1	4	4	
14	Sport uniform	0	0	Sufficient	Sufficient	
15	Sport materials	Insufficient	Insufficient	Sufficient	Sufficient	
16	Labs(physics/computer/biology/chemistry)	0	0	2	4	
17	Exam/seminar hall	0	0	2	2	
18	Tables/Chairs	10/20	10/20	25/51	61/152	
19	cupboards	10	10	40	40	
20	Land	12 Bigahas	12 Bigahas	14 Bigahas	14 Bigahas	
21	Wi-fi routers	0	0	2	2	
22	Telephone sets	0	0	2	2	
23	Fax machine	1	1	2	2	
24	Sound System	1	1	2	2	
25	Tent	0	0	1	1	
26	Fans	32	32	51	65	
27	White boards	12	12	28	28	
28	Rostrum	5	5	28	28	
29	Projector	0	0	1	1	
30	Water tap	2	2	5	5	

Source: Campus record

3.2 Program /Academic Development

The trend of program /academic development is shown in the table below :

S N	Program Name	Affiliation Year (B.S.)
1	B.Ed.	2062
2	B.A.	2064
3	B.B.S.	2064
4	+2	2064
5	M.A. (Sociology)	2070
6	M.B.S.	2070

The campus has offered following subjects in the above program s:

S.N.	Program	Subjects offered for specialization
1	B.Ed.	-English -Nepali -Mathematics -Population -Health
2	B.A.	-English -Sociology -Political Science -Rural Development
3	B.B.S.	-Finance -Marketing -Accountancy
4	+2	-Education -Humanities -Science -Management
5	M.A.	-Sociology
6	M.B.S.	-Accountancy -Finance -Management

3.3 Student Enrollment

Year 2071/72

S N	Program Name	1 st year	2 nd year	3 rd year	Grand total
1	B.Ed.	231	137	181	549
2	B B S	150	72	49	271
3	B A	102	55	28	185
4	M A	39	-	-	39
5	M B S	05	-	-	05

Year 2072/73

S N	Program Name	1 st year	2 nd year	3 rd year	Grand total
1	B.Ed.	150	67	100	317
2	B B S	200	58	62	320
3	B A	160	46	41	247
4	M A	60	33	-	93
5	M B S	25	05	-	30

The enrollment data of the two consecutive years presented in the tables above show the increasing trend of the student enrollment in the campus.

3.4. Human Resource Development

In the year 2064 total number of campus staff (teaching and non teaching) was only 14. Out of them teaching staff were 12 in number while non-teaching staff were 2. In 2068 the number of staff has doubled. At present the total number of staff is 29. There are 25 teaching staff and 4 non-teaching staff. The teaching staff includes 5 full time permanent teachers, 5 temporary teachers, 6 contract based teachers and 5 part time teachers. In 2072-073 total 9 teachers are permanent out of 40 staffs. There are 32 teaching staff and 8 non-teaching staffs.

3.5 Student- Teacher Ratio

The campus had altogether 552 students and 25 teachers in 2067. The Students teacher ratio here is 23:1. It means there was one teacher for 23 students. The ratio is not perfect in higher education. So, the number of teacher needs to be increased. In the year 2072-73 students teacher ratio is 31:5 which seems to be increasing.

3.6 Institutional Development

The over-all development of the campus is in progress due to the efforts made by different stakeholders. The number of students and teachers is increasing. So is the case with books in the library. The over-all development of the campus is in progress due to the efforts made by stakeholders; and different organizations. The campus has equipped library, sufficient physical infrastructures. However infrastructures for technical education are in lack

3.7 Economic and Financial Development

It is difficult to establish an institution and more difficult to sustain it. Both the establishment and sustainability of the institution depend primarily on economic factors. The institution which is economically strong is more likely to be successful than an economically poor one. Realizing this fact, the campus has been trying to implement some income-generating programs like increasing student enrollment, introducing technical subjects, renting its land, building shopping complexes, and so on. The campus also gets support from UGC, DDC, Municipality and other organizations but the support is not consistent. The estimated income for the year 2072-73 is 28,41,90,000/-.

3.8 Research Documentation and Publication

The campus has a research cell and a publication committee that publishes various materials like Campus research Journal 'The Ghodaghodi Review', academic calendar, Ghodaghodi 'Smarika' and other literary works frequently. The publications are expected to promote creativity, sense of competition and contribute to the students' research activities and overall development.

3.9 Extra-curricular Development

For extra-curricular development, the campus frequently organizes various creative and competitive programs such as volleyball, football competition, track events (races), music and dance competition, poem recitation, storytelling and many other co-curricular activities. For this purpose, the extra-curricular Activities Cell has been formulated in the campus.

SECTION - 4

SWOT ANALYSIS OF THE INSTITUTION

4.1 Strengths

1. Quality education
2. Creating opportunities of quality education for remote area
3. Success in establishing own identity in kailali district
4. Sufficient classrooms
5. Free Wi-Fi
6. Education at affordable cost
7. Impressive examination result
8. Qualified and competent faculties
9. Group work
10. Generator as an alternative source of energy
11. Increasing students' enrollment
12. Participatory decision making
13. Peaceful and academic environment
14. Regular progress in institutional development
15. Sufficient land
16. Good relationship among staffs, CMC and parents
17. Supported by different individuals and agencies
18. Well managed library
19. Transport facilities
20. Separate toilets for male and female
21. Software management system
22. Sufficient classrooms
23. Separate departments
24. Different committees

4.2 Weakness

1. Insufficient building
2. Insufficient means of transportation
3. lack of regular income source
4. Insufficient drinking water and toilet facilities
5. Insufficient physical infrastructures
6. Lack of vehicle stand
7. Lack of technical subjects
8. Lack of sufficient funds
9. Lack of hostel facilities
10. No payment of salary in time
11. No compound gate
12. Lack of well managed cafeteria.
13. No master plan of campus

4.3 Opportunities

1. Huge prospects of development
2. Prospect of developing into university
3. Prospects of extending physical infrastructure and academic programs
4. Probability of developing the programs related to science and technology
5. Probability of offering technical subjects to address the demand of majority of the students.
6. Probability of developing the campus as a fully government campus as there is no any campus of the type in the whole district

4.4 Challenges

1. Lack of income sources
2. Difficulty to sustain quality
3. Difficulty to increase student enrollment rate
4. No refreshment training for teachers
5. Lack of economic resource and opportunity for teachers to study M.Phil. and Ph.D.
6. Difficultly to provide technical and skill based education
7. Lack of fund to provide full scholarship to the needy students
8. Research works not promoted

Basic and Core Priorities for the Institutional Development

1. Regular classes
2. Quality education
3. Focus on technical education
4. Incorporating suggestions from stakeholders
5. Incorporating views and suggestions from politicians, intellectuals and social workers
6. Development and implementation of master plan regarding higher education
7. Priority to research works
8. Insufficient intuitional development

SECTION -5

STRATEGIC PLAN

5.1 Vision, Mission, Goals, Objectives

Our vision is to develop Ghodaghodi Multiple Campus into center of academic excellence and towards the university like autonomous leading institution.

Mission

1. Emphasize technical, research oriented, and need based quality education.
2. Human resource development of highly competitive and qualitative faculties as well as administrative staff.
3. Social need based dynamic curriculum development.
4. Participatory approach in the development of the institution.
5. Contribute in the development of knowledge based society.

Goals

1. Develop highly facilitative infrastructure.
2. Improve the efficiency of library by making it up to date and enhancing e-library.
3. Organize training, seminar, workshop to make the manpower of the institution competent and up to date, also recommend them for such programs outside.
4. Encourage faculty for further study and research.
5. Introduce technical and skill oriented educational programs in the institution.
6. Introduce technology and equipment to enhance education and to modernize the institution.

Objectives

1. Departments and administrative sections will perform their proficiency; develop academic as well as administrative excellence, by formulating action plan and implementing them effectively.
2. Exams as well as evaluation will be made systematic and highly efficient.
3. Academic environment of the institution will be developed towards teaching learning friendly.
4. Students and faculty will be provided with incentives to encourage research.
5. Positive interdependence between community and the institution will be established.
6. Academic programs will be extended up to research level.
7. Academic programs will ensure globally competitive students.

5.2 Core Values and Norms Core Values and Norms

1. Significance investment in campus.
2. Promoting campus policies.

3. To ensure the engagement and participation of civic society in the formation, implementation and monitoring for educational development.
4. To develop responsive, participatory and accountable system of educational, governance and management.
5. Implementation of integrated strategies for gender equity in education to change in attitudes, values and practice.
6. To enhance the status, moral and professionalism of teachers.
7. To harness new information and communication technologies to help in achieving goals.
8. Systematically monitoring progress towards higher education goals and strategies at the national, regional and international levels.

5.3 Strategies

1. Formulation of academic calendar and its effective implementation.
2. Formulation and implementation of department-wise/ section-wise action plan.
3. The use of modern technology and IT in the classroom.
4. Conduct extra-curricular/recreational activities for students and faculty.
5. Implementation of regular formative internal evaluation system.
6. Bringing deprived students into mainstream by providing scholarship, free ship, fellowship, and other incentives.
7. Encourage outstanding students by providing incentives of different sorts.
8. Development of well equipped laboratories and library.
9. Enhance equipment and technology in the laboratories and library.
10. Encourage group work, team work, and leading capacity among students.
11. Provide transport facility to students.
12. Establish mutual relationship among students, teachers, parents and society.
13. Encourage faculty for further study, research, and extension by providing different sorts of grants, incentives, and equipment.
14. Keeping highly efficient and effective EMIS system for transparency and responsiveness of the institution.
15. Manage separate department, offices, faculty buildings, administrative buildings and other infrastructures.
16. Provide hostel facility to the students and faculty.
17. Develop botanical garden, hedges, lanes, parks into the campus premises.
18. Provide safe drinking water, health centre for primary care, sanitation and other essential facilities in the institution.
19. Make administrative staff up to date by providing training, visit, workshop etc.
20. Formation of clubs and encouraging students for participation to pursue their hobbies in various fields.
21. Establish effective communication among departments, committees, sub committees, sections for the overall enhancement of the academic quality of the institution.
22. Bring visiting professors, celebrities, leaders, think tank into the institution for sharing experience and delivering thought provoking speech.
23. Develop students into highly disciplined, moral and ideal citizen.

5.4 Programmes

1. Research programmes and seminar
2. Library management
3. Purchasing laptops
4. Introducing Masters of Education programme
5. Additional subjects in Masters of Art
6. Introduction of M.Phil. Program
7. Introduction of Staff Nurse Program
8. Adding the 1st floor to block 2
9. construction of compound wall completely
10. Drinking water facilities
11. Field trip and observation tour for students and teachers
12. Scholarship and financial support for disadvantaged and deprived students/ needy students
13. Journal and research publication
14. Purchase instructional materials
15. Training conduction
16. Field works
17. Preparation of action plans
18. Preparation of strategic plan
19. Improving teaching environment
20. Purchasing books
21. Furniture construction
22. Block formation

5.5 Priorities

1. Quality teaching
2. Teachers professional development
3. Student support programme
4. Block formation
5. Introduction of the Masters Degree in education
6. Addition subjects in Masters Degree in Arts
7. Construction the complete compound wall
8. Scholarship for needy students
9. Enhancing computer programmes
10. Introducing technical programmes
11. Introducing BCA program

5.6 Implementation of the plan

1. Program preparation
2. Plan approval and its legal justification
3. Organizing operational units (co-ordination mechanism and controlling mechanism)
4. Mobilizing individuals, NGOs ,INGOs, private sectors and other agencies for supporting and promoting the programs.
5. Motivating to join the programs with the help of the community leaders.

5.7 Provisions for monitoring and evaluation

1. Developing feedback and evaluation instruments with the help of the knowledgeable members from the community.
2. Supervising programs and projects involving community leaders by setting up a community supervision mechanism.
3. Monitoring and evaluating the programs/ projects with the help of community members, campus administration and program coordinator.
4. Social auditing.